

হিসাব খোলার ফর্ম

প্রাতিষ্ঠানিক হিসাব

ACCOUNT OPENING FORM

Institutional Account

হিসাবের নাম / NAME OF THE ACCOUNT

হিসাব নম্বর/ACCOUNT NUMBER

ইউনিক গ্রাহক আইডি কোড/UNIQUE CUSTOMER ID CODE

শাখা/BRANCH

তারিখ/DATE



**BENGAL
COMMERCIAL
BANK**
inspiring growth

Documentation Checklist

I / We have enclosed the following documents/information with the Account Opening Form; [please tick (✓)]

A. Generally Required for All Types of Accounts:

- ☐ Properly filled & Signed Account Opening Form (AOF)
- ☐ 2 (two) recent passport size photographs
- ☐ NID/Passport/Birth Registration Certificate of Proprietor/Partner/Signatory/Principal Shareholder/Key EC members of entity/Trustee (as applicable)
- ☐ Personal Information Form (PIF) for all Proprietor/Partner/Signatory/Principal Shareholder/Key EC members of entity/entity/Trustee (as applicable)
- ☐ A/C payee cheques/Cash/Transfer Slip
- ☐ Documents supporting-Source of Fund, Occupation & Address
- ☐ E-TIN & VAT Certificate, official Seal (as applicable)

B. Additionally required documents for particular types of entity/accounts:

(b.1) Sole Proprietorship:

- ☐ Copy of valid Trade License
- ☐ 1 (One) photo for each Nominee & Photo-ID

(b.2) Partnership:

- ☐ Copy of Registered/Notarized Partnership Deed
- ☐ Partnership Resolution/Letter with decision of A/C relationship with Bengal Commercial Bank Limited (BGCB)
- ☐ Copy of valid Trade License

(b.3) Limited Company (Private or Public):

- ☐ Certified Memorandum and Articles of Association
- ☐ Certified Certificate of Incorporation
- ☐ Board Resolution with decision of A/C relationship with Bengal Commercial Bank Limited (BGCB)
- ☐ Certified Form XII and Schedule X (as applicable)
- ☐ Copy of valid Trade License
- ☐ List of Directors and detail of Beneficial Owners (= >20% shareholder)
- ☐ Certificate of Commencement of Business for Public Ltd. Co.
- ☐ Certificate from Chief Controller for Insurance Co.
- ☐ License from Security & Exchange Commission for Stock-dealer
- ☐ BOI approval for Branch/Liaison office
- ☐ Certified copy of Project Agreement and Work-permit (if required)
- ☐ Clearance from Resident Mission/High Commission for Supranational Co.
- ☐ NGO Bureau Approval for NGOs & to receive foreign donations.

(b.4) Government Accounts (Ministry, Directorate, Corporations, Semi or Autonomous body, Local Authority, etc.):

- ☐ Copy of the relevant Government Order/Gazette Notification/Provision of law – by which the entity is established.
- ☐ Copy of the relevant Government Order/Resolution/Letter from competent authority with decision of A/C relationship with Bengal Commercial Bank Limited (BGCB)

(b.5) Club/Society/Cooperatives:

- ☐ Certified Copy of Registration Certificate (as applicable)
- ☐ Certified copy of Bye-Laws/Constitution (by Cooperative Officer for Cooperatives)
- ☐ EC Resolution with decision of A/C relationship with Bengal Commercial Bank Limited (BGCB)
- ☐ List of Executive Committee (EC) Members with identity details.

(b.6) Non-Government School/College/University/Madrasha:

- ☐ Certified Copy of Registration Certificate (as applicable)
- ☐ Certified List of members of Governing Body/Mgt. Committee with identity details
- ☐ Resolution of Governing Body/Managing Committee with decision of A/C relationship with Bengal Commercial Bank Limited (BGCB)

(b.7) Trusts/Foundations:

- ☐ Copy of Registered/Notarized/Certified Trust Deed
- ☐ Certified List of Trustees with identity details
- ☐ Resolution of the Board of Trustees with decision of A/C relationship with Bengal Commercial Bank Limited (BGCB)
- ☐ Letter from NBR/Tax authority- (if tax is exempted).

Please bring all the original documents for verification at the time of opening Account



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হিসাব খোলার ফরম
Account Opening Form

প্রাতিষ্ঠানিক হিসাব
Institutional Account

দিন মাস বছর
D D M M Y Y Y Y

(শুধুমাত্র ব্যাংকের ব্যবহারের জন্য/For Bank use only)

ব্যবস্থাপক/Manager

হিসাব নম্বর
A/C No.
ইউনিক আইডি কোড
Unique ID Code

বেঙ্গল কমার্শিয়াল ব্যাংক লিমিটেড/Bengal Commercial Bank Limited
.....শাখা/Branch

প্রিয় মহোদয়/মহোদয়া/Dear Sir/Madam,

আমি/আমরা আপনার শাখায় একটি হিসাব খোলার জন্য আবেদন করছি। আমার/আমাদের প্রতিষ্ঠানের এবং হিসাবের বিস্তারিত তথ্য নিম্নে প্রদান করছি:
I / We are applying to open an account in your branch. My/Our organization and account related information is furnished below:

প্রথম অংশ: হিসাব সংক্রান্ত তথ্যাদি | Part One: Account Information

১. হিসাবের শিরোনাম
Title of Account
(বৈধ আইডি মোতাবেক-
As per legal ID)

বাংলায়
In English
(Block Letter)

টিক চিহ্ন দিন/ Please Tick (✓)

২. হিসাবের প্রকৃতি
Type of Account

৩. মুদ্রা
Currency

৪. হিসাব পরিচালনা পদ্ধতি
Account Operating System

৫. প্রাথমিক জমার পরিমাণ: (অংকে).....(কথায়).....
Initial deposit amount: (In Figure).....(In Words).....

দ্বিতীয় অংশ: প্রতিষ্ঠান সংক্রান্ত তথ্যাদি | Part Two: Organization Information

১. প্রতিষ্ঠানের নাম
Organization Name

বাংলায়
In English
(Block Letter)

২. ট্রেড লাইসেন্স নম্বর :.....তারিখ: :.....ইস্যুক্যারী কর্তৃপক্ষ :.....
Trade License Number Date Issuing Authority

৩. নিবন্ধন নম্বর :.....তারিখ: :.....নিবন্ধন কর্তৃপক্ষ ও দেশ :.....
Registration Number Date Registration Authority & Country

নিবন্ধনকৃত ঠিকানা :.....
Registered Address

৪. ভ্যাট রেজিস্ট্রেশন নম্বর/BIN :.....
VAT Registration Number/BIN

৫. ট্যাক্স আইডি নম্বর (TIN) (যদি থাকে) :.....
Tax ID Number (TIN), if any

৬. ব্যবসাস্থল/অফিসের ঠিকানা :.....
Business/Office Address

৭. প্রতিষ্ঠানের ধরণ (টিক দিন):
Type of Organization

৮. ব্যবসার ধরণ:
Type of Business

৯. ব্যবসায়ের প্রকৃতি (বিস্তারিত)
Nature of Business (Details)

১০. বার্ষিক টার্নওভার :.....
Annual Turnover

তৃতীয় অংশ: ব্যক্তি সংক্রান্ত তথ্যাদি | Part Three: Personal Information

১. হিসাব পরিচালনাকারীর নাম Name of Account Operator	বাংলায়	
	In English (Block Letter)	
২. জন্ম তারিখ Date of Birth	:
৩. পিতার নাম Father's Name	:
৪. মাতার নাম Mother's Name	:
৫. স্বামী/স্ত্রীর নাম Spouse's Name	:
৬. জাতীয়তা Nationality	:
	৭. লিঙ্গ Gender	:
	

হিসাব নম্বর:
(ব্যাংকের ব্যবহারের জন্য)
Account Number
(For bank's use only)

হিসাব
পরিচালনাকারীর ছবি
Account Operator's
Photograph

(হিসাব পরিচালনাকারী বিদেশী নাগরিক হলে ভিসাসহ পাসপোর্টের কপি আবশ্যিকভাবে গ্রহণ করতে হবে)/(If the account operator is a foreign national, a copy of passport with visa must be obtained)

৮. রেসিডেন্ট স্ট্যাটাস (টিক দিন)
Resident Status

☐ রেসিডেন্ট Resident ☐ নন-রেসিডেন্ট Non-Resident

৯. পেশা (বিস্তারিত)
Occupation (Details) :

প্রতিষ্ঠানের সাথে সম্পর্ক: Relationship with Organization:

১০. ট্যাক্স আইডি নম্বর (যদি থাকে)
Tax ID number (TIN) (If any) :

১১. (ক) বর্তমান ঠিকানা/Present Address: সড়ক/গ্রাম Road / Village.....ডাকঘর/PO.....থানা/PS.....
জেলা/District.....ফোন/মোবাইল নম্বর/Phone/Mobile Number.....ইমেইল/Email.....
(খ) স্থায়ী ঠিকানা/Permanent Address: সড়ক/গ্রাম/Road / Village.....ডাকঘর/PO.....থানা/PS.....
জেলা/District.....ফোন/মোবাইল নম্বর/Phone/Mobile Number.....ইমেইল/Email.....

১২. পরিচিতি পত্র: জাতীয় পরিচয়পত্র নম্বর/পাসপোর্ট নম্বর/ জন্ম নিবন্ধন নম্বর
Identity Card: National Identity Card Number / Passport Number / Birth Registration Number :

ছবি ও নমুনা স্বাক্ষর | Photo and Specimen Signature

সম্প্রতিক ছবি/Recent Photograph

নমুনা স্বাক্ষর/Specimen Signature

Terms and Conditions

1. Introduction

- 1.1 These conditions apply to each account opened with Bengal Commercial Bank Ltd and are binding on the Account Holder(s) and Bengal Commercial Bank Ltd. These conditions however, are subject to amendment from time to time.
- 1.2 If there is a conflict between these conditions and any agreement relating to a service or product provided to the Account Holder(s), then the agreement prevails.
- 1.3 An introduction is not required if the Account Holder has valid NID. For other IDs an introduction by a valid NID Holder or an Account Holder of Bengal Commercial Bank Ltd is required to open any account.
- 1.4 Bengal Commercial Bank Ltd may decide not to open an account if it is not satisfied with Customer(s) identity and/or intention of their request for opening the account.

2. Communications

- 2.1 Bengal Commercial Bank Ltd is not responsible for errors or omissions made by the Account Holder or the duplication of any communication by the Account Holder and may act on any communication by reference to an account number only, if it reasonably believes that it contains sufficient information.
- 2.2 Bengal Commercial Bank Ltd may decide not to act on a communication where it reasonably doubts its contents, authorization, origination or compliance with the procedures and will promptly notify the Account Holder (by telephone if appropriate) of its decision.
- 2.3 If the Account Holder informs Bengal Commercial Bank Ltd that the Account Holder wishes to recall, cancel or amend a communication, Bengal Commercial Bank Ltd will use its reasonable efforts to comply.
- 2.4 The Account Holder understands, acknowledges and accepts that communication sent via facsimile machines, internet, diskettes or any other method over public lines, is not encrypted, and that these transmission methods are not necessarily secure means of transmission and delivery of information, and that there are associated risks including breach of confidentiality, possible unauthorized alteration and/or all responsibility in this regard including as to any misuse of communication, and to hold Bengal Commercial Bank Ltd harmless for any cost or loss that the Account Holder may incur due to the same and any error, delay or problem in transmission or otherwise.
- 2.5 For Joint Accounts all communications /statements shall be addressed to the 1st Applicant.

3. Account Operations

- 3.1 Each account will be given one account number. This number is to be properly quoted on all letters and/or documents addressed to the Bank and on all deposit slips. The Bank will not be responsible for any loss or damage as a result of wrong quotation of account number.
- 3.2 For the accounts opened in the name of two or more persons or in the name of a firm/company/trust/ association, special instruction about the operation of the account by the signatories should be specified.
- 3.3 In a joint/partnership account where the account can be operated by authorized signatories individually, if prior to acting on instruction(s) of one authorized signatory, contradictory instruction(s) is/are received from any other authorized signatory, the Bank shall act on the joint and collective instruction(s) or on the mandate of all the authorized signatories.
- 3.4 If the Account Holder is more than one individual, it is agreed that they shall be joint and severally liable and reference to the Account Holder will refer to all such person collectively. However, the Bank is authorized to deal with any of such persons unless instructed otherwise by the Account Holder(s).
- 3.5 The Account Holder shall inform Bengal Commercial Bank Ltd in writing about any change in the Account Holder's address and contact details or residential status as and when such changes take place.
- 3.6 In case of death of the Account Holder(s) or any of the authorized signatories, the Bank must be notified with supporting papers i.e., Death Certificate issued by city corporation/ pourashava/ union parishad, graveyard, and registered doctor.
- 3.7 The Bank may block any/all of Account Holder's account(s) and later remove the block at any time or withhold and pay out the required amounts from any of Account Holder's account(s) at any time, if a regulatory or tax authority requires the Bank to do so, or the Bank is otherwise required by law, order or sanction of any authority or pursuant to agreements with any regulator or authorities (either domestic or overseas) to do so.

4. Recording Transactions

- 4.1 Bengal Commercial Bank Ltd is not obliged to make a credit to an Account before receipt of a corresponding cleared fund. If Bengal Commercial Bank Ltd makes a credit before such receipt, then it may reverse all or part of the credit (including any interest thereon), make an appropriate entry to the Account if it requires repayment of an amount corresponding to any credit.
- 4.2 Bank is not obliged to make any debit to an Account which might result in or increase a debit balance. If the total amount of debits to an account at any time result in a debit balance in the Account, then Bengal Commercial Bank Ltd may decide which debits it will make to prevent such debit balance.
- 4.3 Any transaction on a Bank holiday or after business hours shall be reflected in the Account as deposit on the next working day. All deduction/accretions on such amount shall be deducted/accrued as of next working day. Bank shall not be responsible for any loss of interest or liability incurred by the Account Holder by the way of but not limited to return of cheques, interest not getting accrued etc. owing to such transaction not reflected in the account on the same day.

5. Minimum Balance

- 5.1 A minimum balance as prescribed by the Bank must be maintained in the Account.
- 5.2 The Bank reserves the right to realize any charges for maintenance and/or to close the account without prior notice to the Account Holder(s), if he/she/they fail(s) to maintain the minimum balance.

6. Cheques and Payment Instruments

- 6.1 Bengal Commercial Bank Ltd will supply cheques, payment instruments and related materials to the Account Holder and the Account Holder will make reasonable efforts to avoid any fraud, loss, theft, misuse or dishonor in respect of them. The Account Holder will promptly notify Bengal Commercial Bank Ltd in writing of the loss or theft of any cheque or payment instrument.
- 6.2 Bank shall accept request to stop payment on a cheque made in writing duly signed by the Account Holder. However, the Bank may accept any stop payment request made through cell number/email address registered with it as a temporary request. Such request shall be binding on Bengal Commercial Bank Ltd only upon its actual receipt and when sufficient time is available to permit Bank to notify its offices or branches as may be necessary and appropriate. Stop payment requests shall not be effective for more than six months.
- 6.3 The Account Holder shall be fully responsible for the genuineness, correctness and validity of all endorsements appearing on cheques deposited in the Account, which Bengal Commercial Bank Ltd shall presume to be proper and correct.
- 6.4 The Bank reserves the right to dishonour a cheque(s) on genuine ground for which it will notify the Account Holder(s). In the event of a cheque being returned for insufficient fund, the Bank may realize a penal charge for each presentation and return.
- 6.5 The Account Holder must provide a "Positive Pay Instruction" as per Bangladesh Bank directive at the time of issuance of clearing cheques. The Positive Pay Instruction will include the value of the cheque (in number & words), date of issuance and name of the Beneficiary with the request to the Bank to honor the cheque. Bengal Commercial Bank Ltd will return a clearing cheque by stating the reason "Advice not received" if "Positive Pay Instruction" from the Account Holder is not received by the Bank prior to presentation of the cheque.

7. Statements and Advices

- 7.1 Statements of account are issued based on product features on monthly/quarterly/half-yearly basis. For duplicate statements charges shall be applicable.
- 7.2 The Account Holder will notify Bengal Commercial Bank Ltd in writing of anything incorrect in a statement or advice promptly and in any case within fifteen (15) days from the date on which the statement or advice is sent to the Account Holder.
- 7.3 Bengal Commercial Bank Ltd may send statements in the form of e-statement as part of green banking initiative. The e-statements will be sent only to the email address(s) registered with the Bank or as instructed by the Account Holder in writing. In such case hardcopy statement will be discontinued.

8. Interest, Fees and other Charges

- 8.1 Bengal Commercial Bank Ltd may debit any interest, fees or other charges owed by the Account Holder to the relevant Account. Unless otherwise agreed, Bengal Commercial Bank Ltd may modify at any time the rate of interest, fees or other charges applicable to any Account or Service.
- 8.2 Generally no interest will be payable on a Current Account. However, Bank may decide to pay interest on such accounts linked to any specific product type at its discretion.
- 8.3 In case of SND account 07 (seven) days prior notice will be required for withdrawal of any amount or else customer will not be eligible for the interest of that month.
- 8.4 Interest on General and other special Savings Accounts will be calculated on minimum daily balance of the month and credited to the Account every six months (at the end of June and December). Two times in a week but not more than four times in a month, the account holder can withdraw up to 25% of his balance amount from his A/C at a time without notice (this threshold may be changed from time to time). 7 (seven) days prior notice will be required to withdraw more than the amount mentioned. Otherwise no interest will be given on balance amount.
- 8.5 Any government taxes, duties and other levies will be realized by the Bank as per government regulations. Bank at its discretion may put a "hold" on the required amount due from an account for realization at the year end. The Account Holder shall not be allowed to withdraw such amounts which have been put on hold nor shall any cheque/transfer request/withdrawal be honored if sufficient balance in the account is not available in excess of the amount withheld.

9. Performance

- 9.1 Bengal Commercial Bank Ltd will perform in good faith and with reasonable care, as determined in accordance with the standards and practices of the banking industry, and may use any communications, clearing or payment system, intermediary Bank or other entity it reasonably selects. Bengal Commercial Bank Ltd's performance is subject to the rules and regulations (including governmental acts, orders, decrees and regulations) at any time prevailing in the Country.
- 9.2 Bank will not be responsible for any failure to perform any of its obligations with respect to any Account if such performance would result in it being in breach of any law, regulation or other requirement of any governmental or other authority in accordance with which it is required to act or if its performance is prevented, hindered or delayed by a Force Majeure Event, in such case its obligations will be suspended for so long as the Force Majeure Event continues. "Force Majeure Event" means any event due to any cause beyond the reasonable control of the relevant party, such as restrictions on convertibility or transferability, requisitions, involuntary transfers, acts of God, Civil Commotion, strikes or industrial action of any kind, riots, insurrection, war or acts of government.

10. Account Holder Information

- 10.1 The Account Holder hereby consents to Bengal Commercial Bank Ltd or any of its affiliates (including Branches) to share his/her/their information with domestic or overseas regulators or tax authorities where necessary to establish Account Holder's tax liability in any jurisdiction pursuant to orders, agreements with any such regulators or tax authorities or otherwise.

11. Closing an Account; Termination

- 11.1 Bengal Commercial Bank Ltd or the Account Holder may close an Account at any time subject to fulfilling legal obligations, if any.
- 11.2 On closure of an Account Bengal Commercial Bank Ltd will, subject to these conditions and subject to deduction of any govt. levy, taxes, excise duty etc. pay to the Account Holder any final cleared funds standing to the credit of the Account (and any interest due) as at the time the Account is closed, and the Account Holder shall return to Bengal Commercial Bank Ltd all related information and instruments issued by Bengal Commercial Bank Ltd prior to closure.
12. General
- 12.1 Neither the Account Holder nor Bengal Commercial Bank Ltd may assign or transfer any of its rights or obligations under these conditions without the others written consent, which will not be unreasonably withheld or delayed, provided that Bengal Commercial Bank Ltd may make such an assignment or transfer to a branch, subsidiary or affiliate if it does not materially affect the provision of services to the Account Holder.
- 12.2 If any provision of these conditions becomes illegal, invalid or unenforceable under any applicable law, the remaining provisions of these conditions will remain in full force and effect (as will that provision under any other law).
- 12.3 No failure or delay of the Account Holder or Bengal Commercial Bank Ltd in exercising any right or remedy under these conditions will constitute a waiver of that right. Any waiver of any right will be limited to the specific instance.
- 12.4 The Account Holder consents to the Bank's monitoring or recording of telephonic or electronic communications for security and quality of service purposes.
- 12.5 Written notice shall be effective if delivered to the Account Holders principal mailing address, email address, cell phone specified in the Account Opening Form or address on the most recent statement for the relevant Account.
- 12.6 Bengal Commercial Bank Ltd abides by restrictions and sanctions imposed by the government of Bangladesh and other competent local/international bodies. The balances and transactions in all accounts shall be subject to the same restrictions and sanctions. Bengal Commercial Bank Ltd reserves the right to refuse to become a party to any transaction that may violate the same.
- 12.7 Account Holder also agrees to provide necessary information for Bank to prepare KYC profile as per prevailing Acts for Money Laundering Prevention and Combating Anti-Terrorism.
- 12.8 Bank may make any currency conversion at its spot rate of exchange for the relevant currencies at the time of conversion, if required.
- 12.9 All accounts of foreign companies and all foreign currency accounts shall be operated in accordance with the general or special permission of Bangladesh Bank, the applicable provisions of the Foreign Exchange Regulation Act, Guideline for Foreign Exchange Transactions and any rule, direction, regulation or order made thereunder.
- 12.10 In absence of any transaction in the account for a continuous period of 12 months, the account will be marked as "Dormant" and no transactions will be allowed in the account until the same is regularized through submission of requisite documents along with application for account reactivation signed by the Account Holders.
- 12.11 As per clause 35 of Banking Companies Act 1991, deposit of the account including interest thereon shall be transferred to Bangladesh Bank after 10 years if there is no transaction during that period in the said account by the Account Holder.
- 12.12 The Bank reserves the right to vary, modify and add to these terms and conditions and levy charges at any time, without notice and without assigning any reason whatsoever.

13. Law; Jurisdiction; Immunity

- 13.1 In relation to any Account these conditions are governed by the laws of Bangladesh.
- 13.2 In relation to any Account the courts of Bangladesh where the Account is held have non-exclusive jurisdiction to hear any dispute arising out of or in connection with these conditions and the Account Holder and Bengal Commercial Bank Ltd irrevocably submit to the jurisdiction of such courts.
- 13.3 Both the Account Holder and Bengal Commercial Bank Ltd waives any right of immunity from legal proceedings or execution.
14. Set-Off The Bank may (in respect of any Account and whether by combination or unification of Account, set-off or otherwise) reduce the amount of any payment obligation owed by it to the Account Holder by the amount of any payment obligation owed to it by the Account Holder, without further notice to the Account Holder, regardless of the place of payment or currency of any obligation.

15. Liabilities, Joint and Several

- 15.1 The Account Holder agrees and fully indemnifies Bengal Commercial Bank Ltd against claims, losses, damages, liabilities of any nature or expenses incurred or suffered by Bengal Commercial Bank Ltd in liquidating any deposit, executing stop payment instruction(s), as a result of any breach, default, negligent or fraudulent act or omission by the Account Holder in connection with any Account, for acts or actions undertaken in good faith by it on the Account Holder's communication, whether or not acting upon or making payment in respect of any forged or counterfeit cheque, any act or omission (or any delay) in response to instructions to Bengal Commercial Bank Ltd, together with any and all attendant cost and expenses, including Bengal Commercial Bank Ltd's reasonable legal fees and expenses. Pursuant to the above, the Account Holder irrevocably hereby agrees, upon demand, to pay such amounts to Bengal Commercial Bank Ltd.
- 15.2 These conditions shall be binding upon the respective heirs, executors, administrators, successors, or permitted assigns (as the case may be) of each Account Holder.

16 Special Instruction for Joint Account

In case of death of any constituents of Joint Account and if it is mentioned in the special instruction that "Either or Survivor can operate the account", in such situation, survivor can operate the account and he/she can withdraw the remaining balance from the account without succession certificate.

If there is any instruction to operate a joint account in joint signature or it is said in the special instruction that "Anyone can operate the account" in such case that the transaction will be stopped instantly after getting the news of death of the account holder. In that case, survivor as well as successor of the deceased person can withdraw the remaining balance through submitting a joint application along with a submission of succession certificate issued by Ward Councilor / Chairman of Union Parishad without court order.

ঘোষণা ও স্বাক্ষর | Declaration and Signature

আমি/আমরা সজ্ঞানে ঘোষণা করছি যে, উল্লিখিত তথ্যাদি সত্য। আমি/আমরা ব্যাংকের চাহিদা মোতাবেক প্রয়োজনীয় তথ্য/দলিলাদি সরবরাহ করব। আমি/আমরা ঘোষণা করছি যে, আমি/আমরা উপরে বর্ণিত শর্তাবলী পড়েছি, বুঝেছি এবং মেনে চলতে সম্মতি প্রদান করছি। I / We consciously confirm that the above information is true. I / We shall provide additional information / supporting documents as and when required by the bank. I / We hereby acknowledge that I / We have read and understood the terms and conditions stated above and agree to comply with them.

আবেদনকারী(গণ) এর নাম, পদবী, স্বাক্ষর ও তারিখ/Name, Designation, Signature with Date of the applicant(s)

১)/1)..... ২)/2)..... ৩)/3).....*

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মন্তব্য/Comments:.....

Depositor's Information (SBS-2 Reporting) Sector Code Type of Deposit Code
(See Page 100-126 of Guidelines of SBS-1, 2 & 3 Returns) (See Page 127 of Guidelines of SBS-1, 2 & 3 Returns)

হিসাব খোলার সাথে সংশ্লিষ্ট কর্মকর্তার নামযুক্ত সীলসহ স্বাক্ষর ও তারিখ (Seal with Name, Signature & Date of Account Opening Officer)	অনুমোদনকারী কর্মকর্তার নামযুক্ত সীলসহ স্বাক্ষর ও তারিখ (Seal with Name, Signature & Date of Authorized Official)	নির্বাহী কর্মকর্তা/শাখা ব্যবস্থাপকের নামযুক্ত সীলসহ স্বাক্ষর ও তারিখ (Seal with Name, Signature & Date of the Branch Manager)
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১ হিসাব পরিচালনাকারী একাধিক হলে প্রত্যেকের ব্যক্তি সংক্রান্ত তথ্যাদি পৃথকভাবে তৃতীয় অংশে বা তৃতীয় অংশের সংশ্লিষ্ট হিসেবে যুক্ত করতে হবে।
If there are more than one account operator, the personal information of each person should be added separately in the third part or as an adjunct of the third part.



লেনদেন এর অনুমিত মাত্রা/Transaction Profile (TP)

হিসাবের শিরোনাম Title of Account			
হিসাব নম্বর Account No.	<input type="text"/>	হিসাবের ধরন Type of Account	<input type="text"/>
মাসিক সম্ভাব্য আয় Monthly Probable Income	<input type="text"/>	মাসিক সম্ভাব্য টার্নওভার Monthly Probable Turnover	<input type="text"/>

জমা/Deposit	বিবরণ/Particulars	মাসিক সম্ভাব্য জমার সংখ্যা No. of Monthly Probable Deposits	একক সর্বোচ্চ জমার পরিমাণ Maximum Amount in Single Deposit	মাসিক সম্ভাব্য মোট জমার পরিমাণ Monthly Probable Total Deposits
	নগদ (অনলাইন ও সিডিএম সহ) Cash (Inclusive of Online & CDM)			
	ট্রান্সফার/ইনস্ট্রুমেন্ট এর মাধ্যমে জমা Through Transfer/Instrument			
	ফরেন ইনওয়ার্ড রেমিট্যান্স Foreign Inward Remittance			
	রপ্তানি বাবদ প্রাপ্ত Export Receipts			
	BO (পুঁজি বাজার) হিসাব হতে জমা/স্থানান্তর Transfer from BO Account			
	অন্যান্য (নির্দিষ্টভাবে উল্লেখ করুন) Other (Specify)			
			সর্বমোট/Total	

উত্তোলন/Withdrawal	বিবরণ/Particulars	মাসিক সম্ভাব্য উত্তোলন সংখ্যা No. of Monthly Probable Withdrawal	একক সর্বোচ্চ উত্তোলনের পরিমাণ Maximum Amount in Single Withdrawal	মাসিক সম্ভাব্য মোট উত্তোলনের পরিমাণ Monthly Probable Total Withdrawal
	নগদ (অনলাইন ও এটিএম সহ) Cash (Inclusive of Online & ATM)			
	ট্রান্সফার/ইনস্ট্রুমেন্ট এর মাধ্যমে পরিশোধ Through Transfer/Instrument			
	ফরেন আউটওয়ার্ড রেমিট্যান্স Foreign Outward Remittance			
	আমদানি বাবদ পরিশোধ Payment Against Import			
	BO (পুঁজি বাজার) হিসাবে জমা/স্থানান্তর Transfer/Credit to BO Account			
	অন্যান্য (নির্দিষ্টভাবে উল্লেখ করুন) Other (Specify)			
			সর্বমোট/Total	

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বিএফআইউ এর নির্দেশনা মোতাবেক গ্রাহকের সম্ভাব্য লেনদেনের অনুমিত মাত্রা (TP) পর্যালোচনা করা হলো ।/Transaction Profile of the customer has been reviewed as per directive of BFIU
গ্রাহকের সম্ভাব্য লেনদেনের অনুমিত মাত্রা (TP) পর্যালোচনা করা/না করার কারণ/Reason for changing/not changing probable Transaction Profile of the customer:
Name Seal, Signature & Date of the attesting bank Official



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Corporate Office

Khandker Tower (Level 5-6)
94 Gulshan Avenue, Gulshan
Dhaka 1212, Bangladesh

Tel : +88 02 55068889
+88 02 55068890
+88 02 55068891
+88 02 55068892
+88 02 55068893

info@bgcb.com.bd
www.bgcb.com.bd

